

The Cogswell Polytechnical College Institutional Scholarship and Grant Program is designed to provide tuition assistance to eligible students who meet the criteria outlined below. The criteria have been designed to give the Scholarship Selection Committee maximum flexibility in awarding institutional scholarships and grants. Recipients will be selected without regard to race, color, sex, creed, religious preference, age, national origin, disability or any other legally protected status.

Eligibility Criteria:

The institutional tuition assistance program is available to accepted applicants and currently enrolled and/or attending students who meet the admissions requirements for Cogswell Polytechnical College. Additionally, applicants must meet all of the stated criteria outlined below to be eligible to apply.

To be awarded the scholarship, students must:

- Be accepted, enrolled, or attending Cogswell Polytechnical College;
- Be enrolled with full-time status of 12 credits* or more per term for undergraduate students or 6 credits or more for graduate students;
- Demonstrate satisfactory academic progress by maintaining a cumulative Grade Point Average (CGPA) of 2.0 or higher**;
- Complete a Scholarship Request Form; and
- Provide acceptable documentation to verify eligibility as required***; and
- Submit a 200-word (minimum) essay on why you are a good candidate for an institutional scholarship or grant.
 - The essay must conform to basic academic standards, including proper spelling, grammar, and punctuation, and should be typed (printed), double-spaced, with 1-inch margins. All essays must be signed by the applicant.

Awarding Process and Rules

- Each applicant must complete a Scholarship Request Form and provide acceptable documentation as required.
- All eligible applications will be reviewed by the Scholarship Committee for completeness and accuracy of all information provided.
- Students who apply and meet all requirements will be considered for the specified scholarship or grant applied for.
- Of those viable applications, the awards will be distributed on a first-come, first-serve basis; and approved recipients will be awarded during the financial aid packaging process.
- Institutional scholarships and grants will be applied as a credit against tuition and will not be issued to the student in the form of cash.
- Institutional scholarships and grants are not transferable.
- Institutional scholarships and grants may be used in conjunction with other institutional scholarship and grant programs, but cannot exceed the direct educational program costs.
- A maximum of three scholarships or grants will be awarded to eligible students and scholarships or grants awarded will be based on those that are most beneficial to the student.
- Institutional scholarships and grants are automatically renewable each academic year providing the student maintains eligibility.
- Continued eligibility requires students to maintain Satisfactory Academic Progress with full-time enrollment per term.
- Failure to meet full-time requirements or Satisfactory Academic Progress may result in the reduction or loss of institutional scholarships or grants.
- Institutional scholarship and grant awards are for the length of the educational program for a maximum of 10 terms.

All scholarship amounts are calculated based on eligibility criteria and determined by established guidelines. Funding for these programs is limited, therefore Cogswell Polytechnical College reserves the right to cancel a scholarship or grant program at any time at its discretion. However, all scholarships and grants that have been awarded will be honored provided the student continues to meet eligibility.

* Students applying for the 15-to-Finish Scholarship must be enrolled for 15 or more credits per term.

** Students applying for the Dragon, Business, or CEO Scholarships must maintain a CGPA of 3.0 or higher.

*** Acceptable documentation includes:

- Business, Entrepreneurship and Innovation Scholarship – Proof of completion of an undergraduate degree.
- CEO Leadership of Tomorrow Scholarship – Proof of completion of an undergraduate degree from Cogswell.
- Family Member Grant – Proof of familial relationship (i.e. marriage license or birth certificate for each family member attending Cogswell.
- Golden Age – Valid, unexpired government issued identification that validates the applicant's age.
- Native American Scholarship – Certification of Indian Blood (CIB) or other acceptable documentation to validate Native American Heritage.
- Realize Your Dream Scholarship – Completions of the Free Application for Federal Student Aid (FAFSA) or CA Dream Act Application.
- Transfer Grant – College transcript illustrating credits for which transfer credit is requested.
- Women in Business and Computer Science Scholarship – Enrollment in the BBA or CS program and must provide valid, unexpired government issued identification that validates the applicant's gender as female.

INSTITUTIONAL SCHOLARSHIP AND GRANT APPLICATION

Student's Name	Student ID
Phone Number	Email Address
Program of Study	Start Date

	Scholarship / Grant	Maximum per Term	Eligibility Criteria
	15 to Finish Scholarship	\$1,500	This scholarship program is designed to provide tuition assistance to eligible students who are enrolled for and taking 15 or more credits per term.
	Business, Entrepreneurship and Innovation Scholarship	10% of tuition	This scholarship program is designed to provide tuition assistance to students who are seeking careers as entrepreneurial innovators in business and are enrolled in one of our Master's degree programs. Candidates must have completed an undergraduate degree program at an accredited college or university. Must be enrolled with full-time status of 6+ credits per term and maintain a GPA of 3.0 or higher.
	CEO Leadership of Tomorrow Scholarship	25% of tuition	This scholarship program is designed to provide tuition assistance to students who are enrolled in one of our Master's degree programs. Eligible recipients will be selected in order of merit with preference given to applicants who have completed an undergraduate degree program at Cogswell Polytechnical College. Must be enrolled with full-time status of 6+ credits per term and maintain a GPA of 3.0 or higher.
	Dragon Scholarship	\$1,000	This scholarship program is designed to provide tuition assistance to eligible students with demonstrated academic merit. It is available to students who have a cumulative grade point average (GPA) of 3.0 or higher. All new students must provide a copy of their high school and/or college transcript that validates academic merit.
	Family Member Grant	\$1,000	Available to students with immediate family members attending Cogswell Polytechnical College. Immediate family members are defined as parents or stepparents; children or stepchildren; spouses or domestic partners; and siblings by blood, marriage, or adoption. Applicants must provide proof of familial relationship (i.e. marriage license or birth certificate) for each family member.
	Golden-Age Scholarship	\$500	Available to students who are 45 years of age or older. Candidates must provide valid, unexpired government issued identification that validates the candidate's age.
	Native American Scholarship	\$500	Available to students who are of Native American, Native Alaskan, or Native Hawaiian heritage. Applicants must provide proof Certification of Indian Blood (CIB) or other acceptable documentation that validates their Native American heritage. Students who are eligible for tribal funding are not eligible to apply.
	Realize Your Dream Scholarship	\$1,500	This scholarship program helps to provide tuition assistance to students who are considered "Dreamers" who are not U.S. citizens, permanent residents, or hold valid non-immigrant visas and are eligible for the California Dream Act / Cal Grant. Candidates must demonstrate need based on information provided by a completed Free Application for Federal Student Aid (FAFSA) or CA Dream Act Application.
	Transfer Grant	\$500	Available to transfer students who are not first-time freshmen and have prior experience attending any postsecondary institution. Eligible students must transfer at least 12 credits from another institution. Applicants must provide a copy of their college transcript that validates completion of postsecondary courses for which they seek transfer credit.
	Women in Business and Computer Science Scholarship	\$500	Available to female students who are enrolled in either our Bachelor of Business Administration or BS in Computer Science degree program. Candidates must provide valid, unexpired government issued identification that validates the candidate's gender as female.

Agreement and Signature

I understand that in order to be eligible for institutional scholarships or grants, I must meet the admissions requirements for the program for which I am enrolled, as well as all of the criteria outlined by the scholarship or grant program. For continued eligibility, I understand that I must maintain full-time enrollment status and satisfactory academic progress. By submitting this application, I affirm that the information contained therein is accurate; and if I am awarded a scholarship or grant, any false statements, omissions, or other misrepresentations made by me may result in revocation of the award and could result in my dismissal from school.

Signature:	Date:
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INSTITUTIONAL SCHOLARSHIP AND GRANT APPLICATION

School Official's Section

Attachments / Eligibility Documents Received:

Essay Marriage License/Birth Certificate CIB FAFSA ID Card HS Transcript College Transcript

Term	GPA	Credits	Scholarship/Grant Awarded	Amount	Employee's Signature	Date