## FTP Access to the Home Directory

In an effort to provide access to the data you keep on Cogswell servers while the campus is closed, we made available FTP access to files you have in your home directory on the server (known as "Z: Drive"). You can transfer those files to your home computer and continue to work on your projects.

To use this transfer service you will need an FTP client application. There are many clients available for Windows and Mac. We recommend using free open source FTP client FileZilla, the same we have on campus computers and some of you are familiar with.

You can download FileZilla from https://filezilla-project.org

Once FileZilla is installed, open it and follow the steps below to connect to the server and your home directory.

1. Fill out fields on the top of the window:

Host – ftp://remote.cogswell.edu

Username - cpc\yourusername

Password - <your Cogswell password>

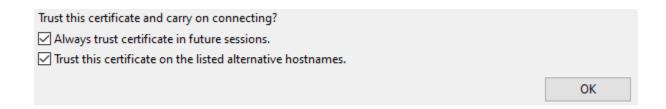
Port - leave blank



Click on the "Quickconnect" button

2. A screen with properties of the security certificate will open. Make sure that two checkboxes on the bottom are selected and click "OK"





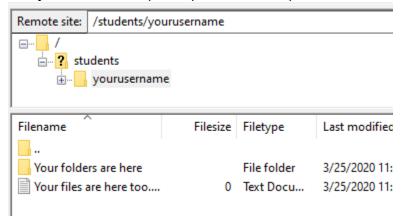
3. FileZilla will connect to the server now (you should see confirmation in the status field)

Status: Logged in
Status: Retrieving directory listing...
Status: Directory listing of "/" successful

4. In the "Remote site" field enter "/students/yourusername" and press Enter



5. Your home directory on the server will open in the panel (on the right-hand side). You can now copy files and folders to your home computer (shown in the panel on the left-hand side)



Please refer to the build in help in FileZilla application if you need assistance with transferring your files.